

Architectural Alteration Request Form

The attached form is for you use to make a change to your property. When you purchased your home at Rainier Vista at Jenkins Creek Homeowners Association you have agreed to your current governing documents – CC& R's.

Please fill out this form for any painting, re-roofing changes, and structural changes, landscaping changes. The process is easy:

- Step 1: Fill out the form – make sure each area is filled in because missing information will hold up your request, while the board contacts you for more information, although they will want to keep to your timeline where possible.
- Step 2: Mail in your request to:
Rainier Vista Home Owners Association
PO Box 9522
Covington
WA 98038

Please contact John Crevling, President of Rainier Vista HOA at president@rainiervista.info with any of your questions.

Sincerely;

Rainier Vista at Jenkins Creek Homeowners Association

Board of Directors

Rainier Vista at Jenkins Creek Homeowners Association

Design Specifications Form

Owner: _____ Phone numbers: _____

Email for Return Approval: _____

Address: _____ Div./Lot # _____

(Please answer all numbered area and enter notes as needed on the reverse side.)

1. Nature of the project (building addition, fence, deck, storage shed, painting exterior, etc?)
*Please note if this is a paint application, you must attach your color samples with clear indications as to which color is used where on the structure.

(Attach paint samples here if applicable)

2. Is the work being done by homeowner or contractor? _____
If a sub-contractor is being utilized please complete the following:
Name of contractor: _____ Phone # _____
Address of contractor: _____
Business License number of contractor: _____
3. Is the project within property lines? (include plot plan @ 1" = 20' showing location of structures on lot)
4. Height? (include drawing showing elevation of structure with reference to the existing and finished lot grades)
5. General Design? (include drawing showing design and dimensions of project)
6. Interior layout? (include drawing showing interior design and dimensions if appropriate)
7. Exterior finish materials and color, including roof materials?
8. Does the project infringe your neighbors view?
9. Compatibility to your home and surrounding home designs? (If exterior color or materials differ from your home, please discuss compatibility issues in detail)
10. Estimated Start Date: _____ Estimated Finish Date: _____

The undersigned homeowner assumes all responsibility related to the project.

Signature and Date _____